

# MINUTES

**Meeting:** SALISBURY AREA BOARD  
**Place:** Alamein Suite - City Hall, Malthouse Lane, Salisbury, SP2 7TU  
**Date:** 5 July 2018  
**Start Time:** 7.00 pm  
**Finish Time:** 9.30 pm

---

Please direct any enquiries on these minutes to:

Tara Shannon (Democratic Services Officer), Tel: 01225 718352 or (e-mail) [tara.shannon@wiltshire.gov.uk](mailto:tara.shannon@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

---

## **In Attendance:**

### **Wiltshire Councillors**

Cllr Mary Douglas, Cllr Derek Brown OBE (Chairman), Cllr Brian Dalton, Cllr Matthew Dean, Cllr Sven Hocking (Vice-Chair), Cllr Atiqul Hoque, Cllr Ricky Rogers and Cllr John Walsh

Also present were Cllr Richard Clewer and Cllr Pauline Church.

### **Wiltshire Council Officers**

Karen Linaker, Salisbury Community Engagement Manager  
Tara Shannon, Democratic Services Officer  
Dominic Argar, Technical Support Officer

### **Town and Parish Councils**

Salisbury City Council  
Laverstock and Ford Parish Council

### **Partners**

Wiltshire Police  
Dorset & Wiltshire Fire & Rescue

**Total in attendance: 75**

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Salisbury Recovery Update</u></p> <p>This update was added as an extraordinary agenda item to the Salisbury Area Board meeting as a means to update the public on the Salisbury and Amesbury Major Incidents.</p> <p>A panel of speakers from agencies involved in dealing with the incident and recovery presented updates before a general question and answer session with members of the public and media.</p> <p><b><u>Panel:</u></b></p> <ul style="list-style-type: none"> <li>• Chair of panel: Cllr Baroness Jane Scott of Bybrook OBE, Leader of Wiltshire Council</li> <li>• Alistair Cunningham (Corporate director, Wiltshire Council, Chair of Recovery Coordinating Group)</li> <li>• Angus Macpherson (Police and Crime Commissioner)</li> <li>• Kier Pritchard (Chief Constable, Wiltshire Police, Chair of Strategic Coordinating Group)</li> <li>• Ben Ansell (Chief Fire Officer, Dorset and Wiltshire Fire and Rescue)</li> <li>• John Smith (Public Health England)</li> <li>• Cara Charles–Barks (CEO, Salisbury Foundation NHS Trust)</li> </ul> <p>Cllr Baroness Jane Scott of Bybrook OBE welcomed those present to the meeting and thanked the Salisbury Area Board for hosting the Salisbury Recovery Update. After the most recent incident in Amesbury the Chair requested that everyone remember that there were two critically ill people in hospital and extended her thoughts to them and their families. The Chair then introduced the panel.</p> <p>All members of the panel gave updates on the situation and then answered questions from the public and press.</p> <p>At the conclusion of the question and answer session the Chair advised that further public meetings would be arranged to update on the situation and that Wiltshire Council would look after affected communities. They would also support businesses and would look at how the latest incident was affecting footfall. Further support was being sought from central government. The Chair thanked the panel and the public for attending the meeting.</p> <p>A five-minute recess was called before the Salisbury Area Board would continue as per the agenda.</p>
2	<p><u>Election of a Chairman 2018/19</u></p> <p>The Democratic Services Officer opened the meeting and called for nominations</p>

	<p>for Chairman for 2018/19.</p> <p><b><u>Decision</u></b>  <b>Cllr Derek Brown was elected as Chairman of the Salisbury Area Board for the municipal year 2018/19.</b></p> <p>Cllr Brown then took the Chair.</p>
3	<p><u>Election of a Vice-Chairman 2018/19</u></p> <p>The Chairman called for nominations for Vice-Chair for 2018/19.</p> <p><b><u>Decision</u></b>  <b>Cllr Sven Hocking was elected as Vice-Chair of the Salisbury Area Board for the municipal year 2018/19.</b></p>
4	<p><u>Representatives to Outside Bodies and Working Groups</u></p> <p>The Board considered the Outside Bodies and Working Groups report attached to the agenda.</p> <p>It was proposed that the Area Board reconstituted the working groups of the Area Board and appointed working group representatives and members to outside bodies as detailed in the report.</p> <p>The representative appointed to the Parish of Salisbury, St Thomas &amp; St Edmund Parish Endowed Charities for the Relief of Need was amended to Cllr Atiqul Hoque.</p> <p>The Plain Action (Previously Sustain the Plain) Outside Body was to be removed from the Outside Bodies list. There was no need for Salisbury to be represented on this body as it does not award grants to urban areas.</p> <p>The representative appointed to the Salisbury Business Improvement District was amended to the new Chairman, Cllr Derek Brown.</p> <p>The representative to the Salisbury Trust for the Homeless was amended to Cllr Mary Douglas.</p> <p>The Board proposed to add Wiltshire Creative to the Outside Bodies and resolved to formally write to Wiltshire Creative to request this.</p> <p>The representative on the LYN Management Group was amended to Cllr Ricky Rogers.</p> <p>Irene Kohler was appointed Older Person's Champion.</p> <p>Gloria Johnson was appointed Carer's Champion.</p>

	<p><b><u>Decision</u></b>  <b>The Salisbury Area Board agreed to:</b></p> <ul style="list-style-type: none"> <li><b>a. Appoint Councillor representatives to Outside Bodies as set out at Appendix A, with the amendments above;</b></li> <li><b>b. Agree to reconstitute and appoint to the Working Group(s) as set out in Appendix B, with the amendments above;</b></li> <li><b>c. Note the Terms of Reference for the Working Group(s), as set out in Appendix C.</b></li> <li><b>d. Appoint an Older Person’s Champion for the Area Board, in accordance with Appendix D, with the amendments above.</b></li> </ul>
5	<p><u>Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Salisbury Area Board and invited the members of the Board to introduce themselves.</p>
6	<p><u>Apologies for Absence</u></p> <p>There were no apologies for absence.</p>
7	<p><u>Minutes</u></p> <p><b><u>Decision</u></b>  <b>The minutes of the meeting held on Thursday 17 May 2018, were agreed as a correct record and signed by the Chairman.</b></p>
8	<p><u>Declarations of Interest</u></p> <p>The following Declarations of Interest were made:</p> <ul style="list-style-type: none"> <li>• Cllr Atiquel Hoque declared a non-pecuniary interest in relation to Item 10, due to one of his children previously having attended St Edmunds School, which was applying for Youth Grant Funding. He declared he would consider the grant application on its merits with an open mind as he debated and voted on the item.</li> <li>• For transparency Cllrs Mary Douglas, Derek Brown, Matthew Dean, Sven Hocking and Atiquel Hoque declared a non-pecuniary interest in relation to item 17, Urgent Items – a late HWBG Grant Application from conservative Wiltshire Cllr Frogg Moody of the Fisherton Historical Society. These councillors declared that they were also conservative councillors and that Cllr Frogg Moody was known to them. They declared they would consider the grant application on its merits with an open mind as they debated and voted on the item.</li> <li>• For transparency Cllrs Brian Dalton, Ricky Rogers and John Walsh also declared a non-pecuniary interest in relation to item 17, Urgent Items – a late HWBG Grant Application from Wiltshire Cllr Frogg Moody of the</li> </ul>

	<p>Fisherton Historical Society, as Cllr Moody was known to them. They declared they would consider the grant application on its merits with an open mind as they debated and voted on the item.</p>
9	<p><u>Chairman's Updates</u></p> <ul style="list-style-type: none"> <li>• There were no updates.</li> </ul>
10	<p><u>Information items</u></p> <p>The Board noted the following written Information Items attached to the agenda:</p> <ol style="list-style-type: none"> <li>Becoming a Foster Carer</li> <li>Salisbury Recovery Update – Covered as an extraordinary item at the start of the meeting.</li> <li>Youth Parliament</li> </ol> <p><b><u>Resolved</u></b> <b>To note the updates.</b></p>
11	<p><u>Reducing Plastic Waste in Salisbury</u></p> <p>This item would be brought to the next meeting of the Salisbury Area Board. It was cut from the meeting due to lack of time after the Salisbury Recovery Update.</p>
12	<p><u>Local Youth Network (LYN)</u></p> <p>The Board received an update from Cllr Brown, on behalf of the LYN, and considered the recommendation for funding a Youth Project, as detailed in the agenda.</p> <p>A representative of St Edmunds School spoke in support of the application.</p> <p><b><u>Decision</u></b> <b>St Edmunds School was awarded £5,000 of Youth Funding towards the South Wiltshire Mindfulness in Schools Collaboration Strategy Project.</b></p>
13	<p><u>The New Role of the Police Fire Community Support Officers</u></p> <p>The presentation from Fire Station Manager, James Plumey, and Ben Huggins of Wiltshire Police, on the new role of the Police Fire Community Support Officer was cut from the agenda due to lack of time after the Salisbury Recovery Update.</p> <p>Cllr Matthew Dean had been briefed on this as a former member of the Fire Authority. He stated that dual skilled PCSO's from the Fire Service and the Police Service were to be employed in order to remove duplication. There were to be two officers initially, one of which would be based full time in Salisbury.</p>

14	<p><u>Partner and Community Updates</u></p> <p>In addition to the written updates attached to the agenda, the following verbal updates were given by partners present.</p> <p><b>Salisbury BID</b>  Steve Goodwin of the Salisbury BID welcomed the new Chairman of the Area Board, Cllr Derek Brown to the BID and thanked the outgoing chair Cllr Mary Douglas for her work during her time on the BID.</p> <p>It was stated that the BID cared passionately about business and that they were deeply sorry after hearing the news of the incident in Amesbury, however both Amesbury and Salisbury were resilient. Adaptations would need to be made both after the incident and to cope with how the high street was changing generally.</p> <p>The BID was approaching the end of its first five year term and would need to run a ballot to continue for a second term. This was due to take place in February 2019.</p> <p>The BID had introduced a Salisbury Gift Card. Which was a pre-loaded card which helps to keep spend in the city centre and to support businesses. Over 115 shops has signed up to the scheme.</p> <p>Congratulations were given to Robin McGowan, Chief Executive of Salisbury BID for being named 'Inspirational Leader of the Year' by the Association of Town and City Management.</p> <p><b>Community Engagement Manager</b>  Karen Linaker would update the board at the next meeting, due to lack of time after the Salisbury Recovery Update.</p>
15	<p><u>Health &amp; Wellbeing Group Update</u></p> <p>The Board considered the recommendation for funding as detailed in the agenda, which was introduced by Cllr Walsh.</p> <p><b><u>Decision</u></b>  <b>The Nepalese Society of Salisbury was awarded £650 towards the Diwali Function in October 2018.</b></p>
16	<p><u>Community Area Transport Group (CATG)</u></p> <p>The Board received an update from Cllr Hocking on behalf of the CATG.</p>

	<p>The Board then considered the recommendations of the CATG as detailed in the report attached to the agenda.</p> <p><b><u>Decision</u></b>  <b>The Salisbury Area Board approved the funding recommendations of the CATG as follows:</b></p> <ul style="list-style-type: none"> <li>• <b>Issue 5913 – To allocate a further £1,000 towards further works at Cheshire Close.</b></li> <li>• <b>Bus shelters – To allocate £10,958.39 to carry out work to 5 nominated shelters.</b></li> <li>• <b>Issue 6111 – To allocate £1,400 to implement a pedestrian guardrail to assist with pedestrian safety due to cyclists.</b></li> </ul>
17	<p><b><u>Community Area Grants</u></b></p> <p>The Board considered six applications for funding from the Community Area Grant Scheme for 2018/19, as detailed in the agenda.</p> <p>The Chairman invited applicants to present to outline their projects, and to answer any questions from the Board.</p> <p>Following discussion, the board voted on each application in turn.</p> <p><b><u>Decision</u></b>  <b>St John’s Ambulance was awarded £750 towards the radio communications project.</b>  <b><u>Reason</u> – The application met the Community Area Grants Criteria 2018/19.</b></p> <p><b><u>Decision</u></b>  <b>Salisbury &amp; South Wilts District Scout Council was awarded £2,500 of the £5,000 requested, towards the Dennis Marsh House Improvement project.</b>  <b><u>Reason</u> – The application met the Community Area Grants Criteria 2018/19. Community Grant Funds were limited and in order to extend these funds further into the year, half the requested amount was granted and it was suggested that the Scouts should also apply to Salisbury City Council for a grant.</b></p> <p><b><u>Decision</u></b>  <b>Salisbury United Reform Church was awarded £617 towards the purchase of chairs for the Fisherton Community Centre.</b>  <b><u>Reason</u> – The application met the Community Area Grants Criteria 2018/19. The applicant explained that they only wanted £617 rather than the £3000 originally applied for.</b></p> <p><b><u>Decision</u></b>  <b>Salisbury Group of Artists was awarded £150 towards the Salisbury faces in the crowd project.</b></p>

	<p><b><u>Reason</u></b> – <i>The application met the Community Area Grants Criteria 2018/19.</i></p> <p><b><u>Decision</u></b>  <b>Serve On Ltd</b> was awarded £1,200 of the £1,705 towards the <b>Serve On Community Resilience Team Communications Project.</b></p> <p><b><u>Reason</u></b> – <i>The application met the Community Area Grants Criteria 2018/19. Community Grant Funds were limited and in order to extend these funds further into the year, a proportion of the requested amount was granted.</i></p> <p><b><u>Decision</u></b>  <b>Wiltshire Council Housing Team</b> was awarded £100 towards the <b>Crane Lodge Gardening Club project.</b></p> <p><b><u>Reason</u></b> – <i>The application met the Community Area Grants Criteria 2018/19.</i></p>
18	<p><b><u>Close</u></b></p> <p>The Chairman thanked everyone for attending and noted that the next meeting of the Salisbury Area Board would be held on Thursday 27 September, 7pm at Salisbury City Hall.</p>
19	<p><b><u>Urgent Items</u></b></p> <p>The Board considered a late application for funding from the Health and Wellbeing Group Grant Scheme for 2018/19, as detailed in the agenda supplement published on 5 July 2018.</p> <p>Following discussion, the board voted on the application.</p> <p><b><u>Decision</u></b>  <b>Cllr Frogg Moody of Fisherton History Society</b> was awarded £500 towards their <b>‘Festival of Salisbury History’ project.</b></p> <p><b><u>Reason</u></b> – <i>The application met the Community Area Grants Criteria 2018/19</i></p>